



## Objective:

To compile formal documentation of property inspection that can be used to prove legally that we have regularly inspected and reported such inspections to the members of the Board of Trustees.

## Parking:

To alleviate concerns from neighbors, park your car conspicuously and place the laminated letter of identification on the dashboard on the driver's side so that it can be read through the windshield.

## Monitoring procedure

1. Review the content of the file on the property or easement in the office of the Land Trust. Help to complete the file and provide missing information or materials.
2. Walk the property as described on the enclosed map and deed at least as often as established for each holding.
3. Document any evidence of illegal activity or human encroachments. Note the status of boundary markers and Land Trust signs.
4. Perform minor improvements and cleanup as you go. Monitor the growth of invasive vegetation.
5. Contact the Stewardship Committee if immediate action is required on any issue concerning the state of the land or the safety of visitors.
6. Complete the Land Monitoring Report.
7. Mail the original of the Land Monitoring Report in the self-addressed envelope provided. You may make a copy for your own records.
8. Mark on your calendar a reminder for the next scheduled monitoring activity on this parcel.
9. Stay in touch with the pertinent owners and neighbors of adjoining properties on a regular basis.
10. Become involved in establishing a management plan for the property, including plans for improving education and general awareness, public access, trails and other opportunities for active or passive recreational use.